



CITY OF MOUNT VERNON

One Roosevelt Square
Mount Vernon, NY 10550
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Tree Advisory Board (TAB)
MEETING MINUTES
April 21, 2022, 4pm

A **REGULAR MEETING** of the Tree Advisory Board was held on Thursday, April 21, 2022, 4:15pm at South 4th Avenue/W 8th Street. The School District was invited as well regarding our presented offer to extend the tree line to the end of the field, involving edge of school property.

Attendance Voting members:

Eveline Feldmann, Chair • Marlene H. Wertheim, Vice Chair • Henry May • Vincent DeVito • Marlon Molina
Others: Elias Gootzeit • Shayne Brooks

AGENDA **Arbor Day 2022 Planning**

Transpired task distribution list

Marlene: Follow up with Clerk for list of attending officials/speakers for programming, HS: inform Eveline re 2 youth speaker for programming, Distribute prepared note to neighbors of the planting site, 4/30-Statement / Soundbite / Program, Contact Jen if she would be available to photograph the event

Marlon and Youth Bureau/Communications: Youth Bureau: inform Eveline re 1 youth speaker by Wednesday for programming, List of news outlets

Vinny and DPW: When ConEd markings have occurred, call Eveline/Marlene re: finalizing tree positions, Confirm PD No-Parking notifications for Thursday/Friday and traffic barricades for Saturday and let Shayne know, so he may inform principal Doggett, Confirm grass cutting, Pick up mulch, water bags, tree stakes at Supplier by Friday, Hole digging and dropping in trees, Bring the ADF Flag and some rope for the banner, Arbor Day Foundation supplied 2021 & 2022 stickers (bronze squares) for Tree City USA plaque in Rotunda

Shayne and DREC: Event Equipment: 1 10x10 Gazebo, 1 Table and 5-10 Chairs, Podium, Microphone system (wireless and battery powered), Contact drone pilot, Inform Principal re street parking adjustments on Thursday/Friday

Eveline: Distribute prepared note to neighbors of the planting site, Finalize Invitations, Contact School District Clerk and neighborhood groups, Contact schools for student speakers, Contact Pennington & Holmes for the 2 art winners, Pick up check for hardware store, Pick up paint and shovels, Pick up Stickers, 4/30-Statement/Soundbite/Program, work on speaker program, print winning calendar art (for easel display), Soundbite (calls to action) and sign-up clipboards, Bring: 10ft Banner and table covering, Stickers and brochures, Paint gold Shovels, Get prizes for 2 Arbor Day poster contest winners, Junior shovels. Event layout plan.

Announcements

Arbor Day 2022 Community Tree Planting: Saturday, April 30th, 11 a.m. – rain or shine

Next regular TAB meeting: Thursday, May 5, 4 p.m., in person.

Meeting adjourned at 5:00 p.m.

Eveline Feldmann, Chair

5/5/2022

Date of Approval